

This is your special day. We can customize this form anyway you like.

In most cases it does not follow this sequence.

**SUBMIT FORM**

**30 days prior to the event for DJ performance**

**60 days prior for LIVE Music requests**

**Date: \_\_\_\_\_\_ Start Time:\_\_\_\_\_\_\_\_\_\_ Location: \_\_\_\_\_\_\_\_\_ # of Guests: \_\_\_\_\_\_ Sunset Time:\_\_\_\_\_\_\_**

**Approximate Percentage of Age Groups**

**\_\_\_\_ 0 - 9 \_\_\_\_\_ 10 – 19** \_\_\_\_\_**20 – 29** \_\_\_\_\_**30 – 39** \_\_\_\_\_**40 – 59** \_\_\_\_\_**60 & up**

**Pre-Ceremony Music** (about 30 minutes)

* Are cell phone photos permitted by the guests, or is the ceremony unplugged?
* Is there a #Hashtag? If so, make it unique and easy to understand.
* Any items to distribute? Flower Petals, Bubbles, Beach Balls

**CEREMONY -**

**Processional(s)**

1) Wedding Party title - artist

2) Bride/Groom title - artist

**Recessional** title - artist

**COCKTAIL HOUR** titles – artists

**RECEPTION**

* Are you taking sunset photos during the reception? If so, what is the start and end time?

*Special Note: Often photographers may say it will take 10 minutes, however in reality it takes 30-45 minutes. Therefore it’s imperative we know ahead of time, so we can plan smooth transitions.*

**Introductions**

1**) Wedding Party:**  title - artist

first names, order and groupings

Female's Name, Male's Name

2) **Wedding Couple:** title - artist

How would the wedding couple like to be introduced?

**First Dance** title - artist

* Invite guests to share the first dance at some point? Yes/No

**Dance Set** *We highly recommend a dance set immediately after the first dance.*

**Blessing** yes/no

**Welcoming/Toast(s)** Full Name(s)

*If there are more than three toasts consider dividing the toasts into two sessions.*

**Dance Set**

**Dinner/Main Course**

**Additional Toast(s)** Full Name(s)

**Dance set**

**Cake Cutting** *The cake cutting typically occurs when there is about an hour left in the receptions.*

*Select 2 songs, unless the cake cutting song is over 5 minutes.*

1) The first song introduces the cake cutting (song title/artist)

2) The second song is for the actually cake cutting song and photo op (song title/artist)

****

**Specialty Dances** yes/no

Bride/Groom dances with title - artist

Bride/Groom dances with title - artist

*Specialty Dances can occur whenever you wish. We have plenty of ideas ask us for details.*

**Bouquet/Garter Toss** yes/no

*Special Note: Approximately 15% of our weddings have a bouquet toss.*

*About 1% do the garter toss. In lieu of a bouquet toss, approximately 5% of wedding couples select an anniversary dance. This when the bouquet is presented to the longest married couple after a slow dance.*

Bouquet toss? yes/no title - artist

Garter off? yes/no song title - artist

Garter Toss? yes/no song title - artist

Garter On? yes/no song title - artist

**Dance set**

**Last song(s) of the night** title - artist

***See the next page for the music request form:***

****

**Music requests:**

*Let us know any and specific songs / versions and artists you would like to hear.*

*We will try our best to play all of them.*

*Kindly place (\*\*\*) in front of the songs that are* ***MOST*** *important.*

*Typically 25-50 songs are mixed per hour.*

*If you need assistance feel free to contact us at ANYTIME. We created various Spotify Playlists to assist with your music selections. SPOTIFY PLAYLIST SEARCH @EastEndEntertainmentNY and look for our ‘e’ logo.*

*Kindly submit your music request in a MS Word document, Google document or plain email text*

***SPECIAL NOTE:*** *For music requests, kindly use our music requests form below.*

*It's a lot easier for us to read and pre-organize your into songs that will mix well together.*

*Please* ***DO NOT***☺ *submit this form in a pdf &* ***NOT*** *a Spotify link list* ☺ *Thank you.*

**List your music request & check off the music genres you would like to hear.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Cocktail Hour Vibe**  title – artist | **Dinner Vibe**  title – artist | | **DO NOT PLAY LIST**  **title – artist** |
| **Your TOP 25** title – artist | | **Additional Favorites Requests** title – artist | |

**Great America Songbook Big Band Jazz, Swing Smooth Jazz**

**50s/60s Doo-Wop 60s & 70s Motown & Soul 60s/70s Classic Rock**

**70s/80s Yacht Rock 60s-80s Happy Hour Classics 80s/90s Classic Rock Rewind**

**90s/2000s Pop Rocks 70s & 80 Disco 80s Dance**

**Big 80s Pop**  **80s/90s Freestyle** **80s/90s New Wave**

**80/90s House/Club 2000s House/EDM/Techno 2010s House/EDM/Techno**

**Deep House Covers Lounge / Chill 80/90s Old Skool Hip Hop**

**2000s Hip Hop 2010s Hip Hop 2020s Hip Hop Hip Hop**

**Reggaton Reggae/Reggae Covers Buchata**

**Meringue Salsa Calypso/Soca**

**Steel Drum Instrumentals 60s, 70s, 80s Country**

**90s & 2000s Country 2010-2020 Country Ethnic Requests**

**Line Dances** *(Typically we do not play line dances unless requested by the wedding couple)*